



Our Vision

To become a recognized national benchmark in innovation and professional policing. We will be leaders in our profession by providing quality service through collaborative working partnerships within our community. We will establish a comprehensive approach to emergency preparedness and policing, providing leadership and coordination with local, state, and federal agencies to promote a safe and secure campus.

Our Mission

- To strive for excellence and integrity in providing a safe and secure environment and instilling confidence in the Georgia Tech community.
- To enforce laws and campus policy, to serve the diverse public, to prevent and detect criminal activity, and to reduce the fears of the public through community interaction and education.
- To promote growth and development for the members of the department.



Georgia Tech Police Department



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About Georgia Tech

The Georgia Institute of Technology is one of the nation's top research universities, distinguished by its commitment to improving the human condition through advanced science and technology. Georgia Tech is consistently ranked among the top ten public schools in the United States by *U.S. News & World Report*. Georgia Tech seeks to create an enriched, more prosperous, and sustainable society for the citizens of Georgia, the nation, and the world.

A Growing Campus

Georgia Tech is constantly growing and expanding to meet the needs of our students, faculty, staff, the city of Atlanta, and others who benefit from our presence. Our campus currently consists of approximately 400 acres and nearly 200 academic, residential, and recreational buildings. We have more than 19,000 students and more than 6,000 faculty and staff. Campus residence halls can accommodate more than 9,000 students, while about 10,000 students commute to campus. There are also numerous visitors who come to campus. During special events, the number of visitors can exceed 50,000.

Georgia Tech Police Department

879 Hemphill Ave
Atlanta, GA 30332
404.894.2500

recruitment@police.gatech.edu
www.police.gatech.edu

JOIN
OUR FORCE



The Georgia Tech Police Department is looking for individuals committed to making this department one of the best in the country.

We seek honest, courteous, and compassionate individuals who are dedicated to leadership and excellence. We seek people who can work independently and as a member of a team, people who can lead and who can follow. If you possess these qualities and more, you could enjoy a rewarding and enriching career as a police officer with our department.

Basic policing duties include:

- patrolling assigned areas on foot, in a vehicle, on a motorcycle or Segway, or on a bicycle;
- enforcing criminal laws, traffic laws, and local regulations;
- investigating crimes and traffic accidents;
- responding to emergencies or other calls for service; and
- preparing reports.

As a Georgia Tech police officer, you would also be responsible for assisting the students, faculty, staff, and visitors of Tech in a variety of ways. Georgia Tech is a very diverse university, attracting people from all over the world and from a variety of different cultures and backgrounds.

As a very visible member of the Georgia Tech community, you would be responsible for providing leadership, guidance, and support for individuals in a variety of situations. You would be responsible for teaching people how to protect and help themselves. Your knowledge, communication skills, and abilities to think and act quickly would be utilized every day.

The Georgia Tech Police Department is a full-service police agency. We provide public safety services twenty-four hours a day, seven days a week. We employ more than one hundred personnel with more than seventy sworn law enforcement officers.



Divisions and Units

Administrative Services and Training Division consists of physical securities, crime analysis, procurement, logistics, fleet management, records, and a crime prevention unit.

Crime Prevention Unit is responsible for preparing and distributing crime prevention and awareness information, developing crime awareness programs, delivering crime awareness presentations, and analyzing crime data.

Criminal Investigations Division is responsible for the preliminary, main, and follow-up investigation of crimes against persons and property.

Emergency Preparedness Division is responsible for emergency crisis protocol and preparation campuswide. The division includes lost and found property and evidence.

Patrol Division is comprised of the K-9 unit, tactical team, and motorcycle and bicycle units. The officers on patrol deliver dedicated service to the campus twenty-four hours a day, seven days a week, 365 days a year.

Special Events Division coordinates and provides public safety services for on-campus and off-campus events.

Start Your Career

All applicants must first complete an online application through the Office of Human Resources available at www.careers.gatech.edu.

Georgia Tech utilizes an online application process. No hard copy, e-mailed, or faxed resumés will be accepted. You can apply for a job from any computer with Internet access. If you do not have a computer with Internet access, the Office of Human Resources has computers specifically designated for online job applicants. You can also visit your local library.

For more information, please contact:

Office of Human Resources
955 Fowler Street
Atlanta, GA 30332-0435
404.894.9765
www.o hr.gatech.edu

Once applications are received from the Office of Human Resources, selected applicants will be contacted by the Georgia Tech Police Department.

Join Our Team

Benefits:

Paid holidays – twelve per year

- New Year's Day
- Martin Luther King Jr.'s birthday
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving break (2 days)
- Winter break (5 days)

Paid vacation

- Accrues at ten hours per month for the first five years

Paid sick leave

- Eight hours per month

Other benefits

- Life insurance
- Medical insurance
- Dental insurance
- Workers' compensation
- Short-term disability insurance
- Long-term disability insurance
- Supplemental insurance
- Retirement
- Flexible spending account
- Educational assistance
- Professional development

Requirements:

High school diploma and successful completion of:

- Background investigation
- Physical examination
- Drug testing
- Psychological testing

Preferences:

At least two years of college, technical, or equivalent work experience, or an associate's degree

Application Process

Phase I

Submit your application to the Georgia Tech Office of Human Resources.

Phase II

Return completed applicant package.

Required information:

- Background investigation waiver
- Military investigation waiver
- Georgia Tech Police Department background investigation report
- Copy of birth certificate
- Copy of high school diploma / GED
- Credit history report
- A seven-year driver's history report
- Essay

Required if applicable:

- Copy of Georgia P.O.S.T. Peace Officer Certification
- Copy of college diploma
- Copy of Military DD214

Phase III

Oral interview

Computerized Voice Stress Analysis Test

Phase IV

Psychological testing

Psychological interview

Physical

Drug screen